Training for the researchers and entrepreneurs

in the field of Energy and EURATOM

Warsaw, April 6 – 7, 2016

1. General introduction to Horizon 2020
2. Introduction to Energy Work Programme
3. Introduction to EURATOM Work Programme

3a. Practical exercise with the work programme text – identifying important points (in case we have enought prople from energy and EURATOM, two different texts will be used)

3b. Practical exercise with the work programme text – proposer’s response to the Commission’s expectations

1. Rules for participation - presentation

4a. Practical exercise – self-presentation

1. Financial rules - presentation

5a. Revision questions on financial rules

5b. Practical exercise on budget preparation

1. Participant Portal - introduction

6a. Practical exercise – finding a call

1. Participant portal – presentation continues

7a. Pracical exercise – registration for access to participant portal

1. Participant portal – presentation continues

8a. Practical exercise – finding the PIC code

8b. If not registered jet, registering for a PIC code

1. Participant portal – presentation continues. Introduction of proposal preparation environment

9a. Practical exercise – logging in to the test site and launching a proposal preparation process – administrative data, acronym, abstract etc

9b. Practical exercise – identifying work packages based on the text studied above, description of work in different work packages. Activities split into groups. All groups together form a kind of ’project consortium

1. Participant portal – presentation continues – other possibilities and functions
2. Proposal evaluation

11a. Practical exercise with evaluation summary report

1. Questiona-answers session
2. General revision